Organization: Lake Superior YMCA

Internship: **Web Administration and Development**

Reports To: Senior Director of Communications

Hours: 10 hours per week, Flexible

The Y: We're for youth development, healthy living and social responsibility.

Position Summary:
This position involves updating and creating a web access portal for a database management system connecting to a MySQL database, as well as monitoring wordpress sites.

Essential Functions:
1. Offer support & trouble shooting to current users and administrators.
2. Content management of all web based information.
3. Optimize performance of databases and websites.
4. Explain technologies and solutions to technical and non-technical stakeholders.
5. Keep up to date on the latest industry trends in mobile/web technologies.

Opportunities: This internship offers opportunities to enhance your skills in the following languages, operating systems and technologies:
1. Web-based application development using HTML5, PHP, SQL, JQuery and other languages.
2. Database Management and Design
3. Customer service and troubleshooting.

Qualifications:
1. Students should be pursuing undergraduate or graduate level degrees in Web Programming or Web Design and Development or any related field.
2. Has working knowledge of the following key solutions technologies: PHP, HTML5 and CSS, JavaScript, MySql, and Wordpress.
3. Excellent knowledge in information architecture, human computer interaction and usability design principles.
4. Strong analytical and problem-solving skills.

Compensation:
Interns do receive a YMCA membership during their internship. They also will receive a great experience working in the non-profit sector with one of the largest non-profit organizations in the nation.
We will work with you and your school to assist you in receiving college credit. It is the responsibility of the student to determine if academic credit is available through their degree program.

Application Process:
- Cover Letter & Resume
- One or Two letters of recommendation

Contact Information:
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